

SNOCOM – SNOPAC Joint Task Force
Meeting Summary for September 5, 2017/9:00 – 11:00 am
 Location: Fire District 1 Headquarters

Note: *Follow-up action items are noted in italics. Decisions are underlined.*

Meeting Attendance:

Joint Task Force Members					
Bob Colinas	X	Jon Nehring	✓	Rick Smith	✓
Al Compaan	✓	Brad Reading	✓	Roy Waugh	✓
Steve Guptill	✓	Bryan Stanifer	X	Ralph Krusey	✓
Staff Support Team					
Kurt Mills	✓	Karen Reed	✓		
Terry Peterson	✓	Brenda Froland	✓		

Welcome / Review of Today’s Agenda. Today’s goal is to get ready for the Joint Board meeting this Thursday. While all Board members will receive the Draft ILA via email later today, the focus for Thursday will be the remaining issues. If time allows, there could be a brief, high-level overview of the ILA.

Standing Items:

- a. Communications Updates:
 - Mayor Colinas has requested a briefing for the Brier City Council. Terry Peterson will provide the briefing next week.
 - Mountlake Terrace City Council has asked Terry to meet with them and explain the makeup of the caucuses.

Approval of August 15 Meeting Summary. With the removal of a text highlight, the meeting summary was unanimously approved. *Brenda will remove the highlight and forward to the PSAP IT managers for upload to the websites.*

Preparations for Joint Board Meeting:

- a. **Update: due diligence work.** Kurt and Terry are actively working through the necessary steps with agency attorneys. There have been no surprises. Terry anticipates having packets ready in the near future.
- b. **Revised Draft Consolidation Plan.** This is a high-level operational plan that will not be in the ILA. *Deanna Gregory is drafting a version that meets the legal requirements of the statute.*

c. **Agency name.** The JTF reviewed the two page document in the packet. It is possible the Joint Boards will make a decision on the new name on 9/7. The JTF will recommend “Snohomish County 911” as it is descriptive, includes 9-1-1, and will work if SERS merges with the agency, which was confirmed by Mayor Nehring and Ralph Krusey.

d. **ILA Remaining Issues, Briefing Memo and draft.**

ILA Remaining Issues. The JTF reviewed the remaining issues. Updates to the document after discussion:

- **Approving new programs and services as technology evolves.** The JTF previously recommended requiring a supermajority vote to approve new programs and services. With a supermajority safeguard already in place already for increases in the budget over a specific threshold, the JTF decided it was superfluous to require a supermajority vote for new programs and services.
- **Budget Committee.** There was discussion about whether to address this in the Bylaws or by Board Resolution. As the request is for external oversight, the JTF recommended the future Board consider this and that it not be part of the bylaws.
- **Terms of Subscriber contracts.** Deanna Gregory will draft a subscriber contract only if an agency chooses to be one. There was discussion about the pros and cons of defining the amount of the risk premium in the ILA. The JTF recommended that the ILA specify a risk premium of not less than 6% or such greater amount the governing board may determine for any subscriber contract where the subscriber could have instead chosen to be a principal. *Karen will update the remaining issues document and the ILA Draft.*

Briefing Memo. This is a tool for agencies to use when they forward the legislative packet in October. There is still a month to refine it. Karen invited any comments on the memo.

Deanna is working on the Articles of Consolidation. *Karen will forward them to the JTF when they are ready.*

There was a question about the status of the ILA review by the small group of attorneys. Karen offered that the attorneys met twice, offered a few suggestions, and have signed off on the ILA Draft. The Snohomish County Prosecutor expressed some concern that the County Council might have an issue with the Board being able to amend the ILA on minor issues. Karen reminded the JTF that this policy has been in the documentation and discussed since last fall. To provide a higher level of transparency, the JTF recommended a 30-day notice requirement for all ILA amendments. This is consistent with SNOPAC current practice. *Karen will update the document.*

ILA Draft. There was discussion about how to present this on 9/7. As Board members will have less than 48 hours to review it before the meeting, the JTF decided to focus on

the Briefing Memo instead. If times allows, there will be an opportunity for an introduction or some Q&A, but the majority of the discussion about the ILA will take place at the next Joint Board meeting on 9/21. There was a suggestion to invite one of the attorneys to attend that meeting. *Karen will reach out to Rich Davis.*

There will be two opportunities in September for any agency attorney to dial in and discuss the ILA Draft.

The definition of Calls for Service is in the draft, but still under review.

Schedule:

a. Attorney calls 9/12, 9/18.

- There was interest in *inviting Rich Davis and/or Rosemary Larson* to attend the SNOCOM Board meeting on 9/14 to answer questions about the ILA Draft review.

b. Joint Boards 9/21, 10/12, 10/19

Closing Comments / Adjourn. The next JTF meeting is on 9/19. The JTF adjourned at 10:10 a.m.